

## **SERIES OF MEETINGS FOR NIRF RANKINGS 2021**

### **Date for Meetings:**

1. December 14 2020 at 5.00 pm to 6.00 pm online
2. **December 16, 2020 at 4.00 pm to 5.00 pm in seminar room**
3. **December 18, 2020 at 4.00 pm to 5.00 pm in seminar room**
4. **January 23, 2021 at 11.00 am to 11.50 am in seminar room**
5. **February 1, 2021 at 2.00 pm to 5.00 pm in seminar room**

Online meetings of following Teaching staff is arranged by Internal Quality Assurance on Monday 14<sup>th</sup> December, 2020 at 5.00 pm in Seminar room. All the members of IQAC are requested to attend the meeting.

**Agenda:** College participation for NIRF

### **Following members were present for the meeting:**

1. Dr. Mrs. Anita Goswami-Giri (IQAC Co-ordinator)
2. Dr. Mrs. U. B. Gokhe
3. Dr. Kiran Pariya
4. Mrs. U. K. Patne
5. Mrs. K. H. Manjrekar
6. Dr. Sandeep Kahandal
7. Dr. Urmila Kumavat
8. Dr. Jayashree Pawar
9. Dr. Rohini Kharade-Madhare
10. Dr. Ashwini Tilak
11. Ms. Diya Nair
12. Mr. Chetan Moyank (Admin Staff –Sr. Clerk )
13. Ms. Shamal Kulkarni (office staff)

Leave of absence was granted to the following members:

1. Mr. Chetan Moyank (Admin Staff-Sr. Clerk )
2. Ms. Shamal Kulkarni (office staff)

### **MINUTES OF THE MEETING**

1. With view to participate in NIRF, Dr Goswami-Giri Anita; IQAC coordinator created social media -WhatsApp grs. on December 4 2020 of all above members and posted NIRF manual in the social media for reference.

**Online meeting is arranged for all members 14<sup>th</sup> December, 2020 at 5.00 pm to 6.00 pm**

Dr. Goswami-Giri read and evaluated NIRF points and suggested to participate in overall category of NIRF. Madam also sent last year NIRF filled data report of the College to all members and ask them to read it. Following points were suggested for uploading:

1. Prepare students related data such as strength, placement

2. Collect information in relation to Financial resource from office
3. list of teacher's full time, part time and guest/Vising lectures regular adoc , teaching experience joining details

Madam also suggested to Dr. Ujawala Gokhe, Dr. Kiran Pariya , Dr Rohini Kharade and Ms Kadambari Kharadekar to take lead and proceed further since last date of registration is **December 19, 2020.**

All members unanimously decided to meet next day on December 15, 2020 at 3.00 pm.

2. The queries addressed by IQAC coordinator. Due to technical problem on **15 December 2020** meeting was arranged physically on Wednesday **December 16, 2020 at 4.pm to 5.00 pm** in **seminar room.**

The work was distributed to all members by IQAC coordinator.

Dr.Anita Goswami-Giri **registered for NIRF rankings 2021 on Friday, December 18, 2020.** She also inform to all members, the online Data Capturing System (DCS) for data submission for India rankings 2021 is opening on January 4, 2021. She also gave link for data submission which is to be close on February 5, 2021 which was extended up to 19 February 2021.

**Leave of absence for meeting held on Wednesday December 16, 2020 for Dr. Kiran Pariya and Dr.Urmila Kumavat is granted.**

3. In connection with NIRF meeting is arrange on Saturday January **23, 2021 at 11 am to 11.50 am in seminar room.** Data was checked by IQAC coordinator and asked members to upload data on NIRF site on **01/02/2021 from 2.00pm to 5.00 pm with following details and timing assigned .**
  - 2.00 pm students details
  - 3.00 pm faculty details
  - 4.00 pm Institutional details
  - 5.00 pm Research Funding

**Leave of absence on 01/02/2021 was granted to for Dr.Jayashree Pawar .**

The work is allotted to Dr. Jayashree Pawar will be completed by Ms. Mohini Khushwaha and by Dr. Rohini Kharade.

Continuous meeting for collecting data to upload on data capturing system of NIRF.

The data regarding students is uploaded on February **02 , 2021** by Ms. Mohini Khushawaha and regarding faculty data by Mrs. Uma Patane.

Library related data upload by Mrs. Kadambari Karadekar and remaining data was uploaded by Dr. Anita Goswami-Giri on **February 17, 2021** successfully for overall ranking.