

## **IQAC MEETING NO.12**

Meeting with Mrs. K. H. Manjrekar (librarian) and Mr. Abhishek Vartak (Feedback In charge from IT depart) member of Internal Quality Assurance Cell will be held on Monday **November 23, 2020** at 5.00 pm to 8.00 pm and 9.00 pm to 11.00pm on line mode.

### **Following staff members were ask to present for meeting**

1. Dr. Goswami-Giri (IQAC coordinator)
2. Mrs. K. H. Manjrekar (librarian and web committee coordinator)
3. Mr. Abhishek Vartak (IT representative)

### **Agenda:**

- Analysis of activities conducted by college
- To prepare annexure -2- list of activity conducted for the year of 2019-20
- Feedback analysis 1.4 and 2.7

### **Following staff members were present**

1. Dr. Goswami-Giri (IQAC coordinator)
2. Mrs. K. H. Manjrekar (librarian and web committee coordinator)
3. Mr. Abhishek Vartak (IT representative)

### **Minutes of the meeting**

1. List of activities were segregated as per head decided in the plan of activity for the year of 2020-21
2. Annexure-ii was prepared and corrections suggested by IQAC to the Librarian
3. Feedback, diagram and analysis regarding syllabus and infrastructural facility checked by IQAC coordinator. Corrected Feedback analysis and diagram sent to web committee coordinator to upload on college website.
4. Students centric ICT methods used by Department / Individual teachers to be prepared and submitted to IQAC