

Academic Council Meeting No. and Date : 03 / February 14, 2022

Agenda Number : 7

Resolution Number : 13 / 5.3



**VidyaPrasarak Mandal's
B. N. Bandodkar College of
Science (Autonomous), Thane**



**Certificate course in
The Central Public Administration
System**

[With effect from Academic Year 2022-2023]

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Preamble: In this certificate course of ‘The Central Public Administration System’, the students learn about the importance of Great Indian Culture. Constitution of India is learned with Fundamental duties and Fundamental Rights and various aspects in the constitution. Topics from civics and political system and structure are studied by the students for general awareness.

Outcome:

- 1) Students become socially aware and responsible citizens of the society.
- 2) Students get a very nice opportunity to learn interesting topics, thus extending their understanding towards a social topic at a greater depth.
- 3) There is a high standard of moral human values developed in the students, so that they become the dynamic citizens of the society

Eligibility :

Passed 12th standard (HSC) of Maharashtra State Board / CBSE / ICSE board or equivalent.

Mode of Conduct :

Offline lectures / Online lectures

Structure of Programme

CourseCode	Course Title	No. of lectures	Credits
BNBCCPA1T1	Certificate course : The Central Public Administration System	30	2

Syllabus

Course Code BNBCCPA1T1	Course Title Certificate course : The Central Public Administration System	Credits 2	No. of lectures
Unit I :	<ul style="list-style-type: none">• The President of India (Powers & Functions)		10
Unit II :	<ul style="list-style-type: none">• The Vice- President of India (Powers & Functions)		10
Unit III :	<ul style="list-style-type: none">• The Prime Minister of India (Powers & Functions)		10

Books for Reference

1.	Indian Polity by M Laxmikanth, Mc Graw Hill Publication
2.	Indian Government & Politics by K.K.Ghai, KalyaniPublication

Internals : Project including Viva voce : 40 marks

Theory Exam : 60 marks

Theory Examination : Suggested Format of Question paper

Duration:2 Hour

Total Marks:60

- All questions are compulsory

Q. 1	Answer <i>any one</i> of the following	15
	a Based on Unit I	
	b Based on Unit I	
Q. 2	Answer <i>any one</i> of the following	15
	a Based on Unit II	
	b Based on Unit II	
Q. 3	Answer <i>any one</i> of the following	15
	a Based on Unit III	
	b Based on Unit III	
Q. 4	Answer the following	
	Write an essay (Social topic)	15

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